

## Your Guide to Making a Gift



Help us to transform school sport for generations of Latins by supporting the Sports Campus at RLS

#### Dear Supporter,

Sports facilities at The Royal Latin School are in desperate need of investment. We plan to raise £3m to create a Sports Campus that will transform school sport and create exciting opportunities to flex and extend the curriculum. The Sports Campus will bring immediate and lasting benefit to every student at the school, as well as to the wider school community.

Please take a few minutes to read this booklet, and if you can possibly help, do complete and return one of the enclosed donation forms. If you have any questions or would like to talk through the options, we're here to help – please contact Jo Ballantine, RLS Director of Development on 01280 827309 or email <u>iballantine@royallatin.org</u>. All conversations are kept strictly confidential.

Our students are bright, well behaved and highly motivated to learn. Their wellbeing is of paramount importance to us – please help us to provide them with better opportunities to energise, enjoy and excel alongside their academic studies.

Thank you in anticipation of your kind support at this time.

David Hudson Headteacher

#### There are lots of things you can do besides donating:

- Do your own fundraising for the Sports Campus anything goes!
- Ask your employer if they can donate/match fund from a charitable budget
- Support 600 Campaign fundraising events details at www.rls600.com
- Send us ideas, suggestions and introductions . . . always welcome
- Volunteer to help in the Campaign Office or with our events
- Follow us on social media and share our stories



giftaid it

**Good news!** RLS is a Registered Charity so for every £1 donated by UK taxpayers RLS can claim 25p from the Government in Gift Aid. If you are a higher rate tax payer, you can reclaim part of your donation in your next tax return, so a donation of £100 including Gift Aid actually only costs you £55. Companies can offset donations to RLS against their corporation tax. For further details, visit <u>www.gov.uk/donating-to-charity/gift-aid</u>, or contact Jo Ballantine at RLS.

## Make a Donation to the Sports Campus

If you would like to make a straightforward donation to the Sports Campus then simply complete and return this form.

You can donate by cheque, or make arrangements with your bank to make a one-off donation by direct transfer, or if you would prefer to make regular payments you can set up a standing order.

Please make sure that you complete the Gift Aid section as appropriate, so that we can maximise the value of your donation.

Please return your completed form to:

Jo Ballantine, The Royal Latin School, Chandos Road, Buckingham **MK18 1AX** 

### Thank you.





Sports Campus Donation Form
Name:
Email:
Address:
Telephone:
I would like to make to make a gift of £ towards the Sports Campus.
I would like to remain anonymous Yes/No
I would like to appear on a list of donors online/in the Sports Campus Yes/No
I enclose a cheque (made payable to 'Royal Latin School – School Fund'; please write '600 Sport' on reverse of cheque)
I have made a direct transfer for £to the school
account (please use '600 Sport' as your reference):
Account Name: The Royal Latin School – School Fund
Sort Code: 30-15-53
Account No.: 48911968
Address: Lloyds TSB, 28 Secklow Gate West, Milton Keynes, MK9 3EH
$\Box$ I have set up a standing order into the above account for £ for
months/until further notice (please use '600 Sport' as your
reference).

#### Gift Aid Declaration – PLEASE COMPLETE

I wish The Royal Latin School to reclaim tax on all donations I make from the date of this declaration. I understand that I must pay an amount of UK income tax or capital gains tax at least equal to the tax that RLS reclaims on my donations in the tax year.

Signed:

Date:

## **Buy a Brick**

Show your support for the Sports Campus by buying a brick for a feature wall of the Pavilion.

Each brick costs just £125, and if you prefer you can even pay over twelve months by making monthly instalments of £10.42 per brick.



All you need to do is decide what inscription you would like to see on your brick in recognition of your support – it might be a family inscription, the names of your offspring, a group of classmates, a special date or message, or simply your name and year of leaving if you are a former pupil of the school.

Your inscription can have a maximum of 32 characters and incorporate letters and numbers, for example:

The Jones Family Fred Smith 1987 Sarah, Lucy & Shona 2012

In return for your donation, you will receive a special invitation to attend the unveiling of the bricks once the Pavilion is complete. We'll also send you a brick gift certificate if you wish – please ask for details.

To buy your brick, simply complete and return the form and we'll do the rest!

Buy a Brick Form	
Name:	
Email:	
Address:	
Telephone:	
I would like to buybricks at a to	tal cost of £
I would like my inscription(s) to read:	
□ I enclose a cheque (made payable to	o 'Royal Latin School – School Fund';
please write '600 Brick' on reverse of o	cheque)
$\square$ I have made a direct transfer of <code>f</code>	to the school
account (please use '600 Brick' as you	reference):
Account Name: The Royal Latin Scho	ol – School Fund
Sort Code: 30-15-53	
Account No.: 48911968	
Address: Lloyds TSB, 28 Secklov	v Gate West, Milton Keynes, MK9 3EH
I have set up a standing order into t	
for 3/4/6/12 months (please delete as	
your reference.	
Gift Aid Declaration – PLEASE COMPL	ETE
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date of this declaration. I understand t	hat I must pay an amount of UK
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my donations in the tax year.	
Signed:	Date:

Chandos Road, Buckingham MK18 1AX

## Wall of Sporting Heroes

# This is your chance to secure a place for your sporting hero on our Wall of Heroes in the new pavilion at RLS.

Heroes aren't simply winners – very often they are the people who strike a chord with us because they have risen above defeat or injury and demonstrated an extraordinary dedication to their sport. Who is your hero, and why? What is it you admire about them? How have they inspired you or given you and your family a special sporting memory?

We plan to create a wall of sporting heroes in our new pavilion, where your tribute to your hero can be on display for years to come, alongside the tributes we are collecting from Sporting Heroes themselves. We'll also create a copy of your tribute for you to keep or to give to a loved one as a gift. Your Sporting Hero might not even be famous – yet – you can nominate anyone you know who is a champion in your eyes!

We're asking for a donation of £500 (or monthly payments from £20) to the Sports Campus for every hero nomination you complete.





## **Wall of Sporting Heroes Nomination Form**

Please complete the form below as you wish your nomination to appear on the wall and on your certificate, and return it with your completed donation form opposite:

Insert your name/family/recipient name you wish to appear here:

is/are pleased to have nominated

name of hero:

for the Wall of Sporting Heroes at the Royal Latin School Sports Campus

because

Insert your reason for nominating the hero here:

600 Sports Campus

Wall of Sporting Heroes Donation Form

Name:

Email:

Address:

#### Telephone:

I would like to donate £500 to the Sports Campus:

I enclose a cheque (made payable to 'Royal Latin School – School Fund'; please write '600 Hero Wall' on reverse of cheque)
I have made a direct transfer of £500 to the school account.
Please use '600 Hero Wall' as your reference:

Account Name: The Royal Latin School – School Fund
Sort Code: 30-15-53
Account No.: 48911968
Address: Lloyds TSB, 28 Secklow Gate West, Milton Keynes, MK9 3EH
I have set up a standing order into the above account for £41.66 for 12 months
Please use '600 Hero Wall' as your reference.

#### **Gift Aid Declaration – PLEASE COMPLETE**

I wish The Royal Latin School to reclaim tax on all donations I make from the date of this declaration. I understand that I must pay an amount of UK income tax or capital gains tax at least equal to the tax that RLS reclaims on my donations in the tax year.

Signed:

Date:

Please return this form to: Jo Ballantine, The Royal Latin School, Chandos Road, Buckingham MK18 1AX

## **Become a Sports Campus Sponsor**

We are seeking sponsors for the Sports Campus – friends and partners who share our values and are willing to make a significant contribution towards the new facilities.

We are asking for sponsors to consider showing their support at the following levels:

£2,500+	Bronze Sponsorship
£5,000+	Silver Sponsorship
£10,000+	Gold Sponsorship
£20,000+	Platinum Sponsorship

If desired, sponsors will be listed in the Sports Campus and will be invited to specially selected events, as well as receiving regular opportunities to hear about the impact of the facilities on students and the wider community.

We will also be seeking an Annual Pitch Sponsor (£20k p.a.), First Team Sponsors (£5k p.a.) and Equipment Sponsors (£5k).

If you would like to discuss, in confidence, the full range of sponsorship opportunities available to you, please contact:

Jo Ballantine RLS Director of Development 01280 827309 jballantine@royallatin.org

Thank you.

Sports Campus Sponsor Form
Name:
Email:
Address:
Telephone:
I would like to make to make a gift of £ towards the Sports Campus, ininstalments.
I would like to remain anonymous Yes/No I would like to appear on a list of sponsors in the Sports Campus Yes/No
I enclose a cheque (made payable to 'Royal Latin School – School Fund';
please write '600 Sport' on reverse of cheque)
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