



AS /A2 / EPQ / “ADD MATHS” RESULTS – SUMMER 2019

- WHEN? THURSDAY 15th AUGUST
- WHERE? **LECTURE THEATRE**
- TIME? YEAR 13 CANDIDATES AND EXTERNAL CANDIDATES: 8 am – 9 am
EARLY AS/A2 ENTRANTS and OCR “ADD MATHS” CANDIDATES: 9.30 am – 10 am

Year 13 students who have concerns about their results will be able to consult a senior member of staff for advice from 8.00 am.

Results will not be given to a third party unless we have written permission from the candidate; candidates must complete the relevant *Third Party Collection* form found on the RLS website under “Exam Info/Results”. Results will not be given by phone/text/email or fax.

The exams office will be open until **midday** on results day to accept requests for copies of scripts and reviews of original marking, following consultation with senior staff.

Payment for all Post-Results Services must be made via ParentPay; the Exams Office cannot accept cash or cheque. In the event of financial hardship please write directly to the Headteacher in confidence.

The deadline to request a Priority (photocopy) of a script is Friday 16th August, 10.30 am.

The deadline to request a *PRIORITY* Review of Marking is Friday 16th August, 10.30 am.

The Exams Office cannot guarantee to process requests for either of the above services, if the request is submitted after Friday 16th August, prior to the JCQ deadline of Thursday 22nd August.

The Exams Office will be closed on 19th, 20th and 21st August and open for GCSE results only on 22nd August; requests received by email/telephone/fax will not be accepted.

Written consent **from the candidate** will be required to process any Post-Results Services.

The Exams Office will be open on the following dates/times to process AS and A level and “Add Maths” Post-Results services:

Thursday 15 th August	8am – midday
Friday 16 th August	8.30 am – 10.30 am

The Exams Office will then re-open at 10 am on Wednesday 4th September for all year groups.

AS AND A2 AND “ADD MATHS” POST RESULTS SERVICES - SUMMER 2019

FEES FOR POST RESULTS SERVICES AS / A2 MODULES and “ADD MATHS” CANDIDATES				Target for completion after request submitted to Awarding Body
SERVICE TYPE	AQA per paper	EDEXCEL per paper	OCR per paper	
PRIVATE (A2) CANDIDATES / YEAR 13 ONLY PRIORITY REVIEW OF ORIGINAL MARKING	£60.00 £70.00 with copy	£60.00 £70.00 with copy	£60.00 £70.00with copy	Within 15 calendar days
Review of original marking	£50.00	£50.00	£50.00	Within 20 calendar days
Review of original marking view with copy of reviewed script	£60.00	£60.00	£60.00	Within 20 calendar days, script follows
Clerical check only	£20.00	£20.00	£20.00	Within 10 calendar days
Clerical check with copy of script	£30.00	£30.00	£30.00	Within 10 calendar days, script follows
Photocopy of script only	£15.00	£5.00	£15.00	By 5th September
Original script only * (See note below)	£15.00	N/A	£15.00	Not returned until all Reviews of Marking have been completed.

- Fees are inclusive of RLS administration costs. MFL Speaking Tests are charged differently - please enquire if needed.
- Payment to be made via ParentPay for all Post-Results Services; **the Exams Office cannot accept cash or cheques.**
- Possible outcomes of clerical checks/reviews of original marking - marks can remain the same, go up **or go down** & subject grades may be lowered; applications will **not** be processed without the candidate’s **written** consent. **Candidates are, therefore, advised to seek subject specific advice before making an application.**
- Where there has been a downgrade, the request will **not** be revoked and the original higher grade will **not** be reinstated.
- * Once an awarding body has returned an original script to a centre/private candidate its security is compromised and it can no longer be subject to an enquiry or investigation.

KEY DATES & DEADLINES OF AVAILABLE SERVICES

KEY DATE	REVIEWS OF RESULTS (RoRs) – REVIEWS OF ORIGINAL MARKING or CLERICAL CHECK	ACCESS TO SCRIPTS (ATS) – PHOTOCOPIES (TO SUPPORT ENQUIRIES) ORIGINALS (TO SUPPORT TEACHING & LEARNING)
Thurs 15th August	Issue of AS and A level and “Add Maths” results Priority reviews of original marking Reviews of original marking / Clerical checks	Original scripts Priority copies (photocopies) of scripts (Priority copies of scripts are not available if requesting Priority reviews as time does not allow for both)
Friday 16th August	Deadline (10.30 am) to request Priority re-marks	Deadline (10.30 am) to request Priority scripts (photocopies)
Fri 13th September	Deadline Reviews of original marking / Clerical checks	
Fri 13th September		Deadline Requests to request original scripts

- An appeals process is available to the school or private candidates who remain dissatisfied after receiving the outcome of an enquiry about results.
- Appeals must be submitted within 14 calendar days of the notification of the outcome of the enquiry. Only the Headteacher or private candidates can submit an appeal.

Important: Awarding bodies advise candidates to inform any third party (such as a university or college) of any review of marking. An awarding body will not inform UCAS or others that a review of marking has been requested. Full details on the guidance provided by UCAS may be found at: <https://www.ucas.com/undergraduate/results-confirmation-and-clearing/results/exam-reviews-and-appeals>