

Private Candidates
Summer 2020

- Former RLS students can re-sit GCE qualifications* for a period of one academic year after leaving the school. Regrettably we cannot extend this facility to members of the wider community owing to constraints on space.
- Fees are charged at £150 per subject; this is inclusive of entry, administration and invigilation.
- French A level is charged at a higher rate due to the provision of a Visiting Examiner - please enquire if needed.
- **Please note that fees will be non-refundable after 31 March 2020 if you decide to withdraw your application(s); up until 31 March 2020 a full refund will be given.**
- *Not all subjects are available to Private Candidates; Specifications can be checked on the Awarding Body websites.
- Exam dates can be checked by referring to the Awarding Body on-line timetables.
- If you wish to register as a Private Candidate please download the application form, complete and return it *with your payment*, for the attention of the Exams Officer.
- Your candidate number will be the same as in Year 13.
- Cheques should be made payable to 'THE ROYAL LATIN SCHOOL' with your name printed on the back of the cheque.
- Payment can be made by bank transfer instead of cheque - please contact the school for account details.
- Request forms must reach the Exams Office, *with payment*, no later than 10 January 2020.
- Confirmation of entries and an exam timetable will then be sent to you by email.
- If you have any queries please contact the Exams Office on the following email address:
exams@royallatin.org

Responsibility

The school undertakes to use reasonable endeavours to submit a candidate's request, and accepts no liability for failing to do so other than to refund any fees paid.

The school reserves the right to refuse late applications.

The Exams Team
November 2019